



भाकृअनुप-विवेकानन्द पर्वतीय कृषि अनुसंधान संस्थान, अल्मोड़ा-263601 (उत्तराखण्ड)
ICAR-Vivekananda Parvatiya Krishi Anusandhan Sansthan, Almora - 263601 (Uttarakhand)
(भारतीय कृषि अनुसंधान परिषद / Indian Council of Agricultural Research)
(कृषि अनुसंधान एवं शिक्षा विभाग / Department of Agricultural Research & Education)
(कृषि एवं किसान कल्याण मन्त्रालय, भारत सरकार)
(Ministry of Agriculture and Farmers Welfare, Government of India)



ISO 9001:2015

No. 4-87//2017-18/Admn.III/

4344

Date: 06.01.2018

Subject: Retender for Annual Maintenance Contract (AMC) for Photocopier Machine and EPABX System.

Last Date of Submission of Online Tender in CPP Portal : 27.01.2018 upto 5.00 PM
Opening Date of Online Tender: 29.01.2018, 11.30 AM

Online bids are invited from the reputed firms under two bid system i.e. Technical bid and Financial (BOQ) Bid for Annual Maintenance Contract (AMC) for the following items installed in the ICAR- VPKAS, Almora (Uttarakhand)

Sl.	Description of items	Place
1.	Accord Digital EPABX system.	Almora
2.	KAREL - MS-128 EPABX system.	Hawalbagh
3.	Photocopier Machine Xerox Model No. WC 5330 Sl. No. 3322126521	Hawalbagh
4.	Photocopier Machine Xerox Model No. WC 5330 Sl. No. 3322131584	PME Cell
5.	Photocopier Machine Xerox Model No. WC-5020 Sl. No. 3315066289.	Almora
6.	Photocopier Machine Xerox Model No WC-5225 Sl. No. 3315733560	KVK, Kaflogair (Bageshwar)
7.	Photocopier Machine Xerox Model No WC-5325 Sl. No. 3322216253	Hawalbagh
8.	Photocopier Machine Xerox Model No WC-7242 Sl. No. 3312867965	PME Cell

Sl.	Name and address of Govt. Department with Telephone number	Details of the Equipment and Number	Period of Contract	Annual Contract Value (Rs)
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Official stamp and signature area.

Terms and conditions for submission of Tenders

1. Tenders/Quotations shall be submitted only by online mode through Central Public Procurement Portal at <https://eprocure.gov.in/eprocure/app>.
2. Tender should be submitted against each item by online mode through Central Public Procurement Portal at <https://eprocure.gov.in/eprocure/app>.
3. Tenderers/Bidders must submit Hard Copy of EMD which should reach at ICAR-VPKAS, Almora (Uttarakhand) on or before **27.01.2018** failing which their tenders/bids will not be considered.
4. Manual/Offline bids will not be accepted under any circumstances from the bidders/Tenderers who had not submitted their bids online through CPP Portal.
5. Online Tenders must be submitted at CPP Portal on or before **27.01.2018, 5.00PM**.
6. Online Technical Bids will be opened on **29.01.2018, 11.30 AM**
7. Tenderers/Bidders are requested to visit the above website regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
8. The intending bidder should have a minimum of Three years of experience in Annual Maintenance Contract field duly supported by documentary evidence as regards competence and goodwill.
9. The firm should have adequate qualified manpower having experience in the filed.
10. Rate quoted for FOR ICAR- VPKAS, Almora/Hawalbagh (Uttarakhand)
11. The firm should submit filled up Annexure-I (as enclosed) in their letter head alongwith their Technical Bid
12. The tendering firm must be registered with the Tax Department and they must submit the GST Registration Certificate.
13. A copy of the terms and conditions duly signed by the tenderer in token of having understood and agreed to the same should be attached alongwith the tender.
14. Incomplete or conditional tenders will not be entertained. The firm whose tender is accepted will have to deposit 5% of the value of the contract as Performance Security Money in the form of PBG/DD/FDR/ in favour of Director, ICAR-VPKAS, Almora (Uttarakhand)
15. The firm should also furnish the details of Government Departments where they have completed the AMC in the proforma given below:

16.

Sl.	Name and address of Govt. Department with Telephone Number	Details of the Equipment and Number	Period of Contract	Annual Contract Value (Rs.)
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17. For more details, Tender form/bidding documents may be downloaded from the Institute website www.vpkas@icar.gov.in and <https://eprocure.gov.in/eprocure/app>.

Rachita
6.1.18
Officer In-Charge (Store)

Terms & Conditions of AMC Contract

1. All equipment under contract shall be serviced four times during the contract period as per standard checklists. One of these services should be rendered, positively before the onset of summer to ensure trouble free working the machine during the summer. The next service should be rendered in the quarter after the summer season.
2. All breakdown calls should be attended to during the contract period.
3. AMC shall include cost of all consumables and spare parts required for preventive maintenance of the machines. Any exclusion(s)/Items not covered under AMC shall be mentioned clearly in a separate Annexure.
4. Cost of labour required for undertaking AMC work should be borne by the firm.
5. All servicing & complaints must be attend by trained & qualified mechanics.
6. The services covered under the contract shall be rendered from Monday to Saturday during normal working hours of 10.00 to 5.00PM No service shall be rendered on Sundays and public holidays unless and specially order to do so.
7. Interested firm(s) are advised to visit and inspect the relevant facilities before quoting the prices.
8. Selected firm for the Contract shall have to sign an agreement with the Institute and have to deposit Security Money @5% of the Order Value.
9. Penalty for not attending the calls beyond 48 hours will be Rs. 100.00 per call per working day for any of the items covered under the contract.
10. AMC amount will be paid in 04 equal installments at the beginning of each quarter. However, 100% payment may be made on submission of equal amount PBG, which is to be valid throughout contract period.
11. In case the successful bidder(s) found in breach of any condition(s) of the tender at any stage, the legal action as per rules/laws shall be initiated against the agency concerned and the security money of the concerned firm may be forfeited.

Rudra
6/1/14
Officer In-Charge (Store)

Annexure-I

Undertaking

(To be given by the tenderer in their letter pad "AMC of Photocopier Machine and EPABX System")

I/We hereby offer our tender for "Tender for Annual Maintenance Contract for Photocopier Machine & EPABX System) vide Tender No. 4-87/2017-18/Admn.III/ dated 06.01.2018" at the rates given in the BOQ, duly filed in and signed by me/us and hereby also affix my/our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be agreement between the above tender calling authority and myself/us.

Signature of Tenderer:

Name of the Tenderer/Firm

Capacity/Designation in which signing:

Full address of the Tenderer with Seal/Stamps

Place :

Date:

Sl.	Name and address of Govt. Department with Telephone Number	Details of the Equipment and Number	Period of Contract	Approx. Contract Value (Rs.)
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For more details Tender form/bidding documents may be downloaded from the website www.vikalp.gov.in and <http://www.vikalp.gov.in>

Officer In-Charge (Store)